
SPORT ACCIDENT CLAIM REPORTING INFORMATION Lloyd's Policy No. JBS-002

New AD&D claims are to be reported directly to **International Programs Group (IPG)** (an SCM Company) within thirty (30) days after the date of the accident causing such injury, as follows:

Senior Adjuster: Carolyn Duncan
Telephone: 1 (416) 956-4408
Toll Free: 1(888) 204-4726
Fax: (416) 360-7335
E-mail:
Carolyn.duncan@scm.ca OR
jbclaims@scm.ca

Following the initial phone report of the claim International Programs Group (IPG) will provide the *Provincial Account Administrator of the Provincial Cycling Association with a Claim Report Form. (*personnel authorized to confirm an individual membership in a program and signed confirmation that a loss was suffered while an individual was participating/training in a CCA program, tour or competition).

All signatures are required, completed claim forms are to be faxed, emailed or mailed to the attention of Carolyn Duncan at:



International Programs Group (IPG)
120 Adelaide St., Suite 2401
Toronto, Ontario M5H 1T1

Phone: Toronto (416)956-4408
Toll Free:1(888) 204-4726
Fax: (416)-360-7335

**Out of Country (Out of Canada)
EXCESS MEDICAL INSURANCE
Lloyd's Policy No. JBS 002**

THIS COVERAGE IS NOT IN EFFECT UNLESS JONES BROWN INC. HAVE BEEN ADVISED OF THE MEMBERS TRAVELLING OUT OF THE COUNTRY.

Before a member is traveling out of the country **PLEASE NOTIFY Kim Brandon at Jones Brown Inc. Phone: (416) 408-5034, Fax 416-407-4517 or e-mail kbrandon@jonesbrown.com** and provide the following information:

- Full Name & Date of Birth of member
- Full mailing address of member
- Name of Association/ Club they are a member of
- Date of departure and return
- Number of days out of the country

All Excess Medical reimbursement claims must be first submitted to any other private insurance plan and the applicable provincial health insurance plan. The statements outlining the claim settlement and/or any denial should then be provided with the claim submission to International Programs Group (IPG) (an SCM Company).

CLAIM REPORTING

Excess Medical claims are to be reported directly to:



Carolyn Duncan
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jbclaims@scm.ca

Note: Claims for Excess Medical coverage are held until such time as the premium for the number of days the member is out of the country is remitted to Jones Brown Inc. at 480 University Ave., Suite 1100, Toronto, Ontario, M5G 1V2.